

Kairos Prison Ministry International, Inc.

2019 Audit - Test of Controls Receipts

Hughes

Deposits / Cash Receipts:			KEY CONTROLS							
	Deposit Date in QB	Deposit Amount in QB	Receipt Log Supplied (YES/NO)	Receipt Log 2 Signatures (YES/NO)	Deposit Slip Supplied (YES/NO)	Bank Receipt Supplied (YES/NO)	Donor Report Supplied? (YES/NO)	Copy of donor checks provided? (YES/NO)"	QB Amount matches Receipt Log? (YES/NO)	QB Amount matches Donor Report? (YES/NO)
1	01/31/19	3,500.00	Hughes#44	See note	See note	See note	Yes	See note	Yes	Yes
2	03/06/19	16,657.00	Hughes#44				Yes	""	Yes	Yes
3	08/02/19	500.00	Hughes#45				Yes	""	Yes	Yes
4	10/01/19	14,172.00	Hughes#45				Yes	""	Yes	Yes
5	12/30/19	560.00	Hughes#46				Yes	""	Yes	Yes
Subsequent Deposits / Cash Receipts:										
1										
2										

Auditor's Notes:

Our receipt logs are kept as an xlsx spreadsheet, which are submitted to Financial Secretary...

Our treasurer keeps paper copies of bank receipts. Unfortunatly he is in the hospital now and the paper is not available by the deadline.

IMHO: these are more than documented by the xlsx files and the bank statements and the monthly reconciation process. Note: excell chose the red font color!!!

QB Amount matches Bank Statement? (YES/NO)
Yes
Yes
Yes
Yes
Yes

[illegible]