



# Kairos Hughes Expense Reimbursement Voucher: 593

## PROGRAM: Ad Council and Weekend Expenses

ADVISORY COUNCIL

Hughes

Weekend # 45

Date of Weekend: Sep 26-29 2019

Reimburse to: Melanie Crawford

Submission Date: 8/20/2019

Address: PO Box 248

Phone:

City, State, Zip: Johnson City TX 786.36

Email:

Reimbursement is hereby requested for the following expenses, as supported by the attached itemized receipts and other documentation

Was an advance received?

(check one)

\$

### Ad Council Expenses

One & Two Day Retreat

\$

Prayer & Share

\$

Reunion

\$

International Affiliation Fee

\$

State Chapter Affiliation Fees

\$

Audit Fee

\$

AKT Expense

\$

AKT Travel

\$

Music Royalty Fee

\$

Other Non Weekend

\$

### WEEKEND EXPENSES

Agape Supplies

\$

Crosses

\$

Donor Letters - Postage

\$

Ezra Program

\$

Ezra Computer

\$

Badges

\$

55.00

Housing/Facility Rent

\$

Meals/Food Stuffs

\$

Postage/Freight

\$

Printing/Copies

\$

Table Supplies

\$

Computer and Equipment

\$

120.00

Total Expenses: \$ 175.00

Less Cash Advance: \$ 0.00

Difference \$ 175.00

Melanie

Submitted by: Crawford

Electronic signatures are acceptable or attach email approval.

Steve Ryder

Approved by:

Electronic signatures are acceptable or attach email approval.

Hughes - Financial Secretary

Mail or E-Mail to:

Hughes Financial Secretary

Sryder@JsrSys.com

ATTACH ITEMIZED RECEIPTS AND OTHER TYPES OF DOCUMENTATION