

CHAINING & PHILOSOPHY COORDINATOR

Secretariat Approved May 15, 2004

1. General Information

- Ⓢ Active in 4th Day
- Ⓢ Committee Chair of the Secretariat
- Ⓢ Does not have to be a member of the Secretariat
- Ⓢ Has had 'Chaining and Philosophy Training'
- Ⓢ Encouraged to help with Lay Rector Training
- Ⓢ Serves for an unspecified length of time at the discretion of the Lay Director
- Ⓢ Has voice

2. Job Description

- Ⓢ Maintains contact with the Lay Director
- Ⓢ Informs Secretariat when teams have had C & P rollo
- Ⓢ Schedules yearly training sessions for interested Secretariat members
- Ⓢ Maintains list of those who have had the appropriate training
- Ⓢ Coordinates with the Rector/a of each team to have the Rollo presented at the 1st or 2nd team meeting by a trained member of the Secretariat.